

Guidelines for Respectful Group Conversation

Assumption: We want our group conversations to be respectful, open, genuinely inclusive and appropriately confidential.

Confidentiality:

- Any ideas that are exchanged are for sharing outside of your group.
- Any personal sharing within the group is always for honouring as confidential.

Conversational Courtesies

- One person only to speak at a time.
- Each person shares briefly before general conversation begins.
- We respect each other at all times and in the language we use.
- We first seek understanding in the conversation rather than agreement.
- Avoid side conversations and asides.
- Take responsibility to monitor your own time when speaking.
- Share your ideas appropriately in appropriate language.
- Take responsibility for your own feelings.
- Disengage all electronics devices as a sign of respect for, and engagement with, the other people in the group.
- Tolerate moments of silence.



(Adapted from the Kinharvie Institute of Facilitation)